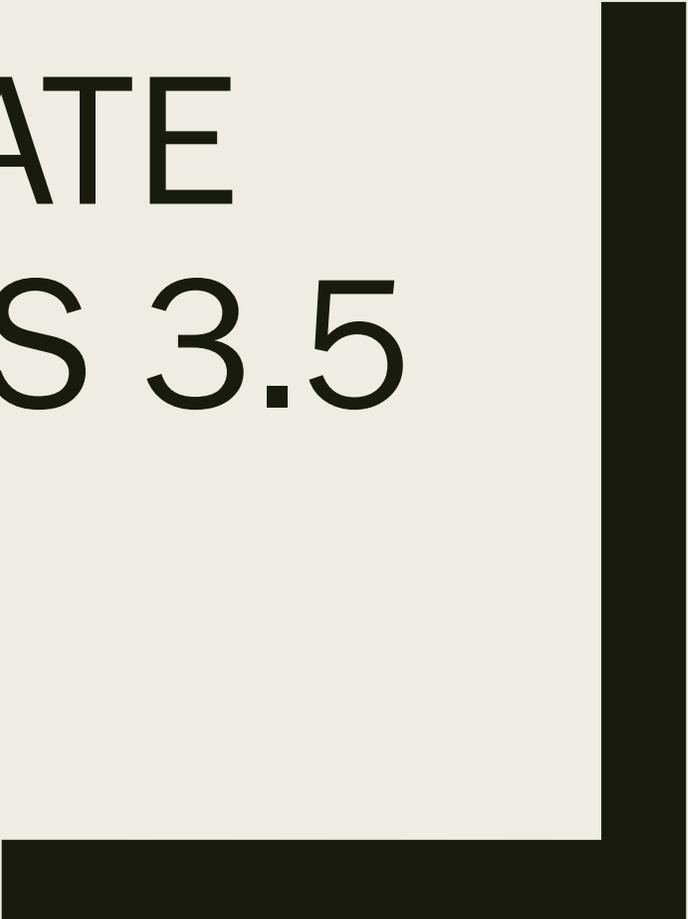




STEP TO CREATE GROUP IN CIDOS 3.5

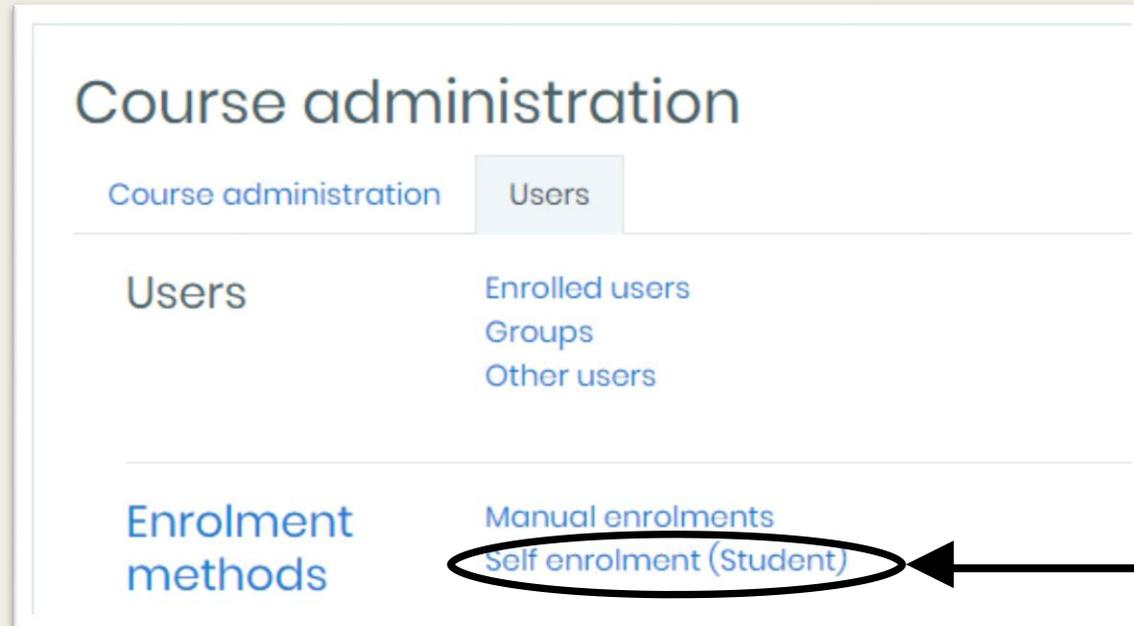
By Ng B. D. (JTMK PKS)



Create enrolment key at Enrolment Method > Self enrolment method

Step 1: Go to the Course page > Click on Setting Button > Select More

Step 2: At Course administration page, click on User tab > Click Self Enrolment (Student)



Create enrolment key at Enrolment Method > Self enrolment method

POLITEKNIK MALAYSIA

Self enrolment

▼ Self enrolment

Custom instance name

Allow existing enrolments Yes No

Allow new enrolments Yes No

Enrolment key

Use group enrolment keys Yes No

Default assigned role

Enrolment duration

Step 3: Set a key that is NOT the same as Group Enrolment Key (DO NOT give this key to Student)

Step 4: Make sure this setting is set to Yes

Create enrolment key For Group assignation

Go back to Course Administration screen > Click on Groups

The screenshot displays the 'Course administration' interface. At the top, there are two tabs: 'Course administration' and 'Users', with 'Users' being the active tab. Below the tabs, the 'Users' section is visible, containing three sub-items: 'Enrolled users', 'Groups', and 'Other users'. The 'Groups' item is circled in black, and a black arrow points to it from the right. Below the 'Users' section, the 'Enrolment methods' section is visible, containing two sub-items: 'Manual enrolments' and 'Self enrolment (Student)'.

Course administration

Course administration Users

Users

Enrolled users
Groups
Other users

Enrolment methods

Manual enrolments
Self enrolment (Student)

Create enrolment key For Group assignation

Click on Create group

Groups Groupings Overview

Dis19_DFP5043 Groups

Groups

Members of:

DDT5A (1)
DDT5B (1)

Edit group settings

Delete selected group

Create group

Add/remove users

Create enrolment key For Group assignation

General

Group name

Group ID number

Group description

i **B** **I**

Enrolment key

Hide picture

New picture

You can drag and drop files here to add them.

Set the group name, example: DDT3A

Set the Group enrolment key for student to enroll to this group.
Note that this key should be different from the self enrolment key.

This is the KEY for student to enroll themselves into this group.

Remember your enrolment key, and click on Save button

THE END

Any queries, please do not feel hesitate to contact me (Lydia Ng JTMK)

